

e-Tender Cost Rs.5000(Non Refundable)

e-TENDER FOR VARIOUS JOBS TO BE UNDERTAKEN
AT
RAJASTHAN PAVILION FOR INDIA INTERNATIONAL TRADE FAIR
(IITF-2016),

SCHEDULED FROM
14-27 NOVEMBER, 2016

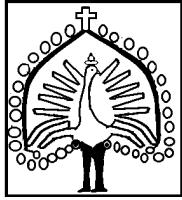
The Rajasthan Small Industries Corporation Ltd.
(A Government of Rajasthan Undertaking)
Jaipur

Head Office Udyog Bhawan,
Tilak Marg, 'C'-Scheme
Jaipur-302005

Tel: 0141-2227267

Fax: 0141-5115766

e-tendering site: eproc.rajasthan.gov.in



THE RAJASTHAN SMALL INDUSTRIES CORPORATION LTD.
(A Government of Rajasthan Undertaking)
Udyog Bhawan, Tilak Marg, C-Scheme,
Jaipur-302005
Phone: 0141-2227267 Fax: 0141-5115766
website: www.rajsico.gov.in; e-mail: rajsico@rajasthan.gov.in

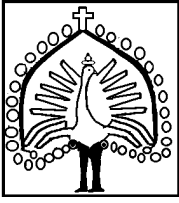
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AT
RAJASTHAN PAVILION FOR INDIA INTERNATIONAL TRADE FAIR
(IITF-2016),
SCHEDULED FROM
14-27 NOVEMBER, 2016
(Two Bid System)**

Tender Form Cost Rs.5000/-(non-refundable)
RISL Processing Fees: Rs. 1000/-(Non refundable)
Earnest Money Deposited: Rs. 60,000/-(Refundable)

S.No.	Schedule	Date	Time
1.	Publishing Date	02/09/2016	12.00
2.	Document Download Start Date	02/09/2016	12.00
3.	Document Download End Date	22/09/2016	18.00
4.	Bid Submission Start Date	02/09/2016	12.00
5.	Bid Submission End Date	22/09/2016	18.00
6.	Bid Opening Date	23/09/2016	15.00
7.	Submission of Demand Draft/Banker Cheque of Tender Cost(including processing Fees) and Earnest Money	Upto 23/09/2016	Till 15.00

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INSTRUCTIONS TO BIDDER

01 INSTRUCTIONS TO THE TENDERERS.

The RSIC is a Government Corporation Registered under Companies Act 1956 and is procuring angle iron posts from SSI units to supply to various Govt. Departments/Corporation specially forest department.

02. SUBMISSION OF TENDER:

Instruction to bidders for online submission of e-tender

- 2.1 The bidders who are interested in bidding can download tender documents from <http://eproc.rajasthan.gov.in>**
- 2.2 Bidders who wish to participate in this tender will have to be registered on <http://eproc.rajasthan.gov.in>. To participate in online tenders, bidders will have to procure Digital Singature Certificate(type II or III) as per information technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency i.e. TCS,safe-crypt,(n) code,etc or Government of Rajasthan e-procurement Cell,Department of IT&C, Government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not to procure a new Digital Certificate Contact 0141-4022688 (Help Desk 10 AM to 6 PM on all working days) email: eproc@rajasthan.gov.in Address: e-procurement cell, RISL. Yojana Bhawan, Tilak marg,C-Scheme,Jaipur.**
- 2.3 Bidder shall submit their offer on-line in electronic formats both for technical and financial proposals; however DD/Banker Cheuqe for Tender Fees, Processing Fees and EMD should be submitted manually in the office of Tendering Authority(RSIC Ltd.) before scheduled date & time as mentioned in NIT. Scanned copy of DD should also be uploaded along with the online Bid.**
- 2.4 Before electronically submitting the tenders, it should be ensured that all the tender papers including conditions of contract are digitally signed by the tenderer.**
- 2.5 Training for the bidders on the usage of e-Tendering system is also being arranged by RISL on regular basis. Bidders interested for training may contact e-Procurement Cell, RISL for booking the training slot.**

- 2.6 **Bidders are also advised to refer “Bidders manual” available under “Download” section for further details about the e-tendering process.**
- 2.7 **The Tender Document is not transferable under any circumstances.**
- 2.8 Tender shall be submitted online only through e-tendering webportal of Rajasthan Government **eproc.rajasthan.gov.in**
- 2.9 No physical/offline Tender/bid shall be accepted. Only Demand Draft of Tender Fees, Processing Fees and EMD will be submitted physically before the date and time of opening of e-Tender.
- 2.10 The Earnest Money ,Tender cost shall be in the form of Demand Draft / Banker Cheque of Scheduled Bank drawn in favour of “The Rajasthan Small Industries Corporation Ltd.”. payable at jaipur and Processing fees shall be in form of Demand Draft/Banker Cheque of Scheduled Bank drawn in favour of MD,RISL payable at Jaipur shall be submitted in the office of the Dy.Jr.Manager(Mktg.), Uydog Bhawan, Tilak Marg, C-Scheme, Jaipur upto schedule date and time.
- 2.11 The Corporation reserve right to cancel the BID without assigning any reason to the Bidder or anyone else.
- 2.12 Conditional tenders and casual letters sent by the contractors will not be accepted.
- 2.13 Bidders are requested to read the instruction in the Technical Document/Bid before submitting the Tender/BID online.
- 2.14 The above terms & conditions of the Bids may also be seen on RSIC website www.rajsico.gov.in. alongwith the BID invitation Notice.

**INDUSTRIES DEPARTMENT
GOVERNMENT OF RAJASTHAN
JAIPUR**

e-Tender Notice

On behalf of Government of Rajasthan, e-tenders are invited for undertaking complete exterior & interior designing & civil works of the **Rajasthan State Pavilion** at Pragati Maidan, New Delhi for **India International Trade Fair-2016** under two bid system on turnkey basis.

The proposal should be conceived in accordance with the theme of the Fair **“DIGITAL INDIA”**

The details of specific jobs/tender documents can be downloaded from Rajasthan Government e-tender portal eproc.rajasthan.gov.in or <http://industries.rajasthan.gov.in/content/industries/rsicl.html> and should be submitted online on **eproc.rajasthan.gov.in**.

Last date for submitting e-Tender : 22.09.2016 upto 6.00 PM
Date of opening of e-Tenders : 23.09.2016 at 3.00 PM

Contact:- Ravi Agrawal, Director Pavilion, First Floor, Udhog Bhawan, Jaipur-302005, Phone No. 0141-2227718 / 2227267.

CONTENTS

TENDER DOCUMENT SALE PARTICULARS

1.	Serial Number assigned to the Tender Document	
2.	Date of Sale / Issue	
3.	Name of the applicant to whom the Tender is sold/issued	
4.	Full address of the applicant	

**Signature of the Officer issuing
The Tender Document**

Name: (Ravi Agrawal)

Designation: Director Pavilion

NOTES/INSTRUCTIONS

- (i) The e-Tender Document is not transferable under any circumstances. e-Tender documents, should be downloaded from e-tender portal or RSIC website. Processing Fees Rs. 1000/- submitted through Demand Draft in favour of MD,RISL payable at Jaipur and Tender Fees Rs. 5000/- ,EMD of fee Rs. 60000/- will be submitted through demand draft of in favour of "Rajasthan Small Industries Corporation Limited".
- (ii) The Tender is required to be submitted online on Rajasthan Government e-tendering portal eproc.rajasthan.gov.in. none of the folios of the e-Tender documents including the Annexure should be detached and retained by the Tenderer. All folios shall be submitted in the manner required duly fulfilling all the conditions mentioned therein.
- (iii) Each folio of the e-Tender Documents shall be digitally signed by the Tenderer or such person on his behalf as is legally authorized to sign for and on his behalf.
- (iv) Failure to comply with the conditions will render the Tender liable to be rejected.

Managing Director
The Rajasthan Small Industries Corporation Ltd
Udyog Bhawan.
Tilak Marg. C-Scheme Jaipur

**Sub: OFFER FOR DOING UP VARIOUS JOBS AT RAJASTHAN PAVILION,
PRAGATI MAIDAN, NEW DELHI FOR IITF-2016, 14-27 NOVEMBER, 2016.**

- (1) We hereby certify that I/we have examined and am/are fully familiar with all the provisions of the contract and agree to abide by all the terms and conditions laid in the Tender documents.
- (2) The following certificate documents are enclosed herewith.
 - (a) Registration certificate with Government Department / Undertaking / ITPO / Exhibition Organization.
 - (b) Past performance and Experience for undertaking similar job (enclosed supporting documents).
 - (c) Last 3 years income tax Return with Balance Sheet (Copy to be enclosed)
 - (d) Service Tax, VAT/Sales Tax Registration, Pan No. (Copy to be enclosed)
 - (e) eTender fee deposited Rs.5000/- vides DD No..... Dated---- and Processing Fees Rs. 1000/- deposite vide DD No..... Dated.....
 - (f) Annexure A-D of Transparency Act.
 - (g) Evidence of the authority of the person signing this proposal to bind Tenderer to the proposal and to any Contract resulting there from.
 - (h) A Certificate from bankers about financial status and credibility showing the solvency position to be Rs.25 lakhs.
- (3) I/We do hereby declare that the entries made in the Tender and appendices attached therein are true.
- (4) I we agree to keep this tender open for a period of six months from the last date of submission of the Tender which would not be withdrawn before the expiry of the said period.
- (5) A sum of Rs. 60,000/- (Rs. Sixty Thousand) towards Earnest Money in the form of Pay Order / Demand Draft No dated Payable on drawn in favour of The Rajasthan Small Industries Corporation Ltd., Jaipur.
- (6) A sum of Rs. 5000/- (Rupees Five Thousand) towards tender fee in the form of pay order / demand draft payable at Jaipur drawn in favour of The Rajasthan Small Industries Corporation Limited, Jaipur and Processing Fees Rs. 1000/- (Rupees One Thousand)in favour of MD,RISL payable at Jaipur.
- (7) Covering letter accepting all terms and conditions stated in the G-Schedule.
- (8) We agree to abide by all the condition mentioned in the tender notice published and also the further general terms and conditions as mentioned in the attached sheets (All pages of which have been signed by us in taken of our acceptance of the terms mentioned therein),

Yours faithfully,
(Name and Signature of the Authorized Signatory)

Place.

Date:

Ends: As above.

ABOUT THE PAVILION

The India International Trade Fair, 2016 will be held from November 14th to 27th, 2016 at Pragati Maidan, New Delhi

The Government of Rajasthan has a permanent state pavilion, spread over an area of 2730sq.m. at Pragati Maidan. The pavilion showcases the achievements of State in various fields, every year, as well as highlights the art and culture the heritage, the tradition and the life styles of the people of Rajasthan,

The THEME of the fair is "Digital India".

RAJASTHAN PAVILION will showcase in this prestigious annual event, various achievements past, present, and future in the theme of above.

The display of the pavilion should be of international standard. The display should be made dynamic, working models and use of technology in display would be appreciated,

Active involvement of the visitors can be planned.

Touch screen Kiosk/ Video Wall/ Laser beam display may be hired during the fair period to show the development/ Web Site of the Government.

A brief about the requirement display for RAJASTHAN PAVILION is given.

The pavilion is a permanent structure, with provision on both inside and outside to set up temporary exhibits, murals, paintings and 3D models.

The pavilion comprises of the ground floor, first floor, shops, stalls and counters in the rear and top floor and side open spaces.

THE ENTRANCE

The pavilion's entry is through a double height arched opening, a replica of the Ganesh Pole, located at Amber Fort, near Jaipur. The entry gate is flanked on both sides by large flat walls, thereby giving an opportunity to make the facade highly decorative.

Over the years, various themes have been depicted on the facade; Traditional paintings, collage of various achievements of the State, mural depicting natural wildlife at Ranthambore national park etc.

The double height entrance lobby also form part of a large exhibits, in continuation with the overall theme of the pavilion. The lobby leads in to another large display area, for which design proposals are required.

THE ATRIUM

The central atrium of the pavilion shall be the focal point of the interior space. The various elements of the space; the dome at top. The ramp and its railing, the overlooking arched opening at the first floor, are all to be visualized as one space. Design proposal for this space is also required. The alternative to retain the existing dome or adding to the character of the dome further can also be considered.

OTHER SPACES

The remaining space on the ground floor will be made available to participants of the Government and private sector for display to attract business visitors. The first floor will be utilized for sales of RAJASTHAN Handicrafts and other products as decided by the committee.

THE MARKET PLACE

The open area at the rear and side shall be used for sale of products from Rajasthan. The area shall be designed as a market place or Haat Bazaar. The snack counters at the rear corner shall be done up.

Decoration of fabric, penants and flowers shall be done every fourth day.

SCOPE OF WORK

The scope of the work comprises of design and execution of work.

The scope of the work envisaged in the tender includes, though not limited to:-

- (a) The agency shall propose a conceptual theme for the pavilion and submit detail design proposal for various exhibition areas, external facade, general decor and art work, etc as described in 'G' schedule.
The agency shall make necessary presentation through drawings/ sketches/walk through if all documents are found to be in order.
- (b) The agency shall submit proposed schematic layout for the ground floor, and 1st floor, internal and external areas, with special emphasis on proposed display areas; shops and sale counter at the rear. 3D views explaining design are mandatory for approval. Agency can submit either 3D VIEWS OR MODEL. Agency which does not submit a 3D Presentation or a Model in a suitable scale are liable to be rejected.
- (c) The agency shall be responsible for the timely execution of the approved items of the work order and as per requirements of the Corporation.
It is clarified that the entire decor and display inside the allocated display area/ sale counters shall be the responsibility of the hiring company/ organization.
- (d) The Agency shall execute necessary civil, electrical and sanitary work required to renovate the pavilion, incorporating the proposed concept, as well as to ensure the smooth operation of the pavilion during the course of the fair.
- (e) All the proposed artwork should be authentic RAJASTHANI style and of good quality.

- (f) The presentation of offers will be made by eligible Tenderer as per requirements of the corporation.
- (g) The Concept as envisaged by RSIC is to plan display of the products regions of Rajasthan on the ground floor, and create an ambience of street bazaar with Arches on the first floor on the area available for sale counters.
- (h) A PERT/CPM/Bar chart shall be submitted at the time of work order.

COMPLETION OF WORK

The pavilion shall be handed over by RSIC to the agency for carrying out the complete work on award of contract.

The agency, in turn, shall hand over the pavilion complete in all respect, upto the scheduled date decided by the Corporation under the contract/ work order of RSIC.

Progress shall be monitored every Wednesday of the week.

TERMS OF PAYMENT

- a) No advance payment shall be made.
- b) The admissible payment shall be made on the basis of running bills and final bill submitted by the agency, after due verification. As per actual measurements, All statutory .and other deductions will be made as per prevailing income tax and other taxes rules and terms and conditions of the tender / agreement.

TENDERING PROCESS

The e-tender shall be submitted online :

1. Technical Bid(In Single File *.pdf Format) Containing the followings
 - (a) Tender fee , Processing Fees, Earnest Money
 - (b) Technical Bid and Design Bid and Concept
2. Financial Bid (G- Schedule with rates of the Tenderer) in *.xls Format online.

Only bidders whose Technical Bids are found in order shall be required to make a Design Presentation before the high level committee

The Financial Bids of only those bidders whose Design is found to be as per the satisfaction of the Committee shall be opened.

Technical Bid (Envelope 1)

Scan Copy of documents to be submitted with technical bid are as following:

(A) Minimum Pre-qualification Requirements

1. The contractor firm / company should be registered with any Government Department / Undertaking / ITPO for such works.
2. The Contractor/Firm/Company should have completed 3 similar works worth not less than 15 lakhs for a single contract in the last four years
3. The Contractor/Firm/Company should be capable of executing the job in within the stipulated time.

(B) Details to be furnished with application

1. Name, address and details of the organization.
2. Constitution of firm along with attested copies of deeds / articles of association/partnership deed.
3. Name of bankers and full address enclosing solvency certificate not less than 25 lakhs indicating financial capacity.
4. Details of Registrations/empanelment enclosing necessary certificates
5. Details of annual turnover/financial strength enclosing copies of audited balance sheets for last three years.
6. Details of technical persons with their qualifications and experience.(Employees only)
7. Particulars of experience; a list showing clearly the name and value of individual works executed in last four years of execution, time taken for completion and authority under which carried out along with copies of completion and performance certificates from directing authorities.
8. Latest Income Tax & Sales Tax Clearance Certificate for last 3 years.
9. An undertaking to the effect that the works claimed as executed were executed in their own capacity by themselves.
10. An undertaking to the effect that the Contractor/Firm/Company was never black listed or abandoned any work at any time in the past
11. Covering letter accepting all terms and conditions stated in the G-Schedule.
12. Tender Fees/Processing Fees/EMD Details.
13. Annexure A-D of Transparency Act.
14. Any other relevant information.

For the Technical Bid. The Tenderer is required to submit documents supporting his profile of the company, technical expertise and experience of having done similar jobs, financial ability to undertake such jobs, documents supporting the turnover of the company

The technical bid shall be opened first and all the eligible Tenderer will be required to make presentation to the committee constituted for the purpose Only those firms/ companies) individuals/ designers whose Design Bid is accepted after presentation, the Financial Bid envelope will be opened.

Design Bid

Scan copy of proposal for the Rajasthan Pavilion IITF-2016 including the presentation, drawings, models; walk through, animations, plan sections and elevations for the Designs to be submitted along with Technical Bid online.

At the time of presentation submission without a 3D Walk through / Animation/ Virtual Model or Model in Physical Scale is liable to be rejected.

Financial Bid (Envelope 2)

For Financial Bid the tenderer shall submit his rates as per the G-Schedule(BoQ) in .xls format available in e-tender and

SUBMISSION OF TENDER DOCUMENTS

The Tenderer should submit their bids online on eproc.rajasthan.gov.in. Only Demand Draft of Tender Fees, Processing Fees and EMD be submitted physically before opening of Tender i.e at following address:

Managing Director,
The Rajasthan Small Industries Corporation Ltd.,
Udyog Bhawan, Tilak Marg, C-scheme,
Jaipur — 302005.

Further clarification, if any, can be taken from the office of Director Pavilion. RSIC, Udyog Bhawan, Tilak Marg, C-scheme, Jaipur phone: 0141-2227718/2227267 or Officer at Rajasthan Pavilion, Delhi phone: 9968260630 Or Architects: Mohinish Garga at Z-AXIS Exhibition Design Pvt. Ltd., Phone: 0120-4232258, 09312222762, 1090, Arun Vihar, Sector – 37, Noida, Email: zaxisindia@gmail.com

GENERAL TERMS AND CONDITIONS

1. The agency should visit the Rajasthan Pavilion, Pragati Maidan, New Delhi on any working day. The agency is advised to inspect the site and make all necessary investigation regarding the extent of work, its scope and condition under which work is to be executed. No claim for any extra payment of any kind on account of ignorance of site conditions will be made.
2. The document has to be returned duly completed and signed by an authorized signatory on each page. The rates shall be quoted neatly, both in figure and words. Erasures and alteration made while filling the tender must be attested by authorized initial, If the agency deems it essential to explain any aspect, it may do so through a separate covering letter.
3. On the written acceptance of the tender by the corporation, the Agency shall be required to enter into a formal agreement on non-judicial stamp paper of Rs. 200/-with in 7 days of acceptance available in tender document in order to commence the work. Failure on the part of agency to do so, shall forfeit its claim and the corporation may entrust the work to any other agency.
4. Submission of Drawing/ Sketch/ models (wherever required) shall be a prequalification of condition to the tender. The agency shall make presentation to committee constituted by the Corporation.
5. Bid Validity will be for One month.
6. Date, Time and Venue shall be advance.
7. All the specified and ordered jobs shall be inspected from time to time, by a committee and/ or technical consultant appointed by the Corporation, whose recommendation/ institution shall be binding on the agency.
8. The Corporation reserves the rights to accept, not necessarily the lowest, or reject any offer without assigning any reason whatsoever.
9. The agency shall furnish the following documents at the time of execution of the agreement:
 - a) Attested copy of partnership deed in case of partnership concern/ firm.
 - b) Registration No. and Year of Registration in case of partnership firm, registered with Registrar firms.
 - c) Attested copy of registration certificate issued by Registrar of Companies, in case of company.
 - d) Office and residence address and telephone numbers etc.
10. The rates quoted by the agency for various items shall cover all leads, lifts, location materials, accessories, tools and equipment, transport, labour an incidentals wastage and losses, liabilities and risks and nothing extra shall be paid, irrespective of the description/ nomenclature of the items.
11. The Corporation shall issue, at its own cost; 15 entry passes to the agency, during the course of the fair. Any extra passes desired by agency shall be supplied by the corporation on payment of actual cost.
12. The approved agency shall be provided free use of available electricity and water during the course of work. However, the corporation does not guarantee for uninterrupted supply of electricity & water. Further agency will not allowed any relaxation in timely completion of the approved jobs on this account.

13. If any dispute arise out of the contract with regard to its interpretation, meaning and breach of the terms and conditions, the matter shall be referred to by the parties to the Managing Director, RSIC, Jaipur, who shall appoint a senior officer of the Corporation or the State Government as the sole Arbitrator of the dispute. The Arbitrator shall not be related to the contract and his decision shall be final.
14. All legal proceedings, if necessary, shall be lodged in the appropriate court located at Jaipur (Rajasthan) only and not elsewhere.
15. The appointed agency shall complete all the required job strictly according to the requirements of Corporation, to the entire satisfaction of the CMD and the Committee constituted by the Corporation or/and technical consultant and according to the time schedule given, failing which the Corporation has the right to impose penalty and award the contract, in part or in whole, to another agency.
16. Earnest Money: - All bidding agencies shall submit earnest money Rs. 60,000/- by DD in favour of **The Rajasthan Small Industries Corporation Ltd.**, payable at Jaipur along with the tender, failing which, their offer shall be out rightly rejected. No interest shall be paid on this amount,

The earnest money shall be refunded to the unsuccessful bidders.

The earnest money of the appointed agency shall be adjusted against the security deposit.

The earnest money shall be forfeited in the following cases: -

- a) When agency withdraws or modifies offer after opening of the tender but before the acceptance of tender.
 - b) When the agency does not enter into an agreement, within the specified time.
 - c) When the agency does not deposit security money after entering into an agreement.
17. **Security Deposit:** The appointed agency has to deposit security deposit 5% of bid amount by DD/Banker cheque in favour of "**The Rajasthan Small Industries Corporation Ltd**". Jaipur, within 3 days of signing of agreement. No interest shall be paid on this amount.

The security deposit shall be refunded after completion of Defects Liability period. (2 month from date of completion)

The security deposit shall be forfeited, in full or in part, in the following cases: -

- a) When the terms and conditions of the contract are breached.
 - b) When the work is not executed to the satisfaction of the Corporation or its representatives, during the course of execution of work.
18. The time specified for the execution of the work shall be deemed to be the essence of the contract and appointed agency shall execute the work within the period stipulated.
19. Liquidated damages; in case of extension in the execution period with liquidated damages, the recovery shall be made on the basis of the following:- Rs. 15000(Rupees fifteen thousand) per day, subject to a maximum of 10% of contract amount, inclusive of Sundays & holidays.

20. Recovery of liquidated damages, short supply, breakage, rejected articles, shall ordinarily be made from bills. Amount may also be withheld to the extent of short supply, breakage, and rejected articles and in case of failure in satisfactory replacement by the appointed agency liquidated damages will be recovered from the security deposit available with corporation. In case recovery is not possible recourses will be taken under Rajasthan FDR Act or any law in force.
21. The Corporation reserves the rights to change and modify items of 'G' schedule and accept in part or fully as per requirement.
22. If any agency imposes conditions, which are in addition to or in conflict with the conditions mentioned herein, offer is liable for summary rejection. In any case all the conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance or offer issued by the corporation.

SIGNATURE WITH SEAL

Place: -

Date: -

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any Information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest :-

The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to;

- (a) have controlling partners/shareholders in common; or
- (b) receive or have received any direct or indirect subsidy from any of them; or
- (c) have the same legal representative for purposes of the Bid; or
- (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- (e) the bidder participates in more than one Bid in abiding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or

- (f) the Bidder of any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- (g) Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.

Signature of Tenderer _____

Declaration by The Bidder regarding Qualification

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of
..... in response to their Notice Inviting Bid No.
Dated.....

I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership , bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Signature of Bidder

Place :

Name:

Designation:

Address:

Grievance Redressal during Procurement Process

The designation and address of the Appellate Authority

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the or the Guidelines issued thereunder, he may file an appeal to Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a procuring Entity evaluates the Technical Bids before the opening of the financial Bids, an appeal related to the matter of Financial Bids may be filed only by a bidder whose technical bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para(1) fails to dispose of the appeal filed within the period specified in para(2), or if the Bidder or prospective bidder of the Procuring Entity is aggrieved by the order passed by the Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality

(5) Form of Appeal

- (a) An appeal under para(1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any. Affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for Filing Appeal

- (a) Fee for filling appeal shall be rupees two thousand five hundred, which shall be non-refundable.
- (b) The fee shall be paid in the form of ban demand draft of banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The Appellate Authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the Appellate Authority, as the case may be, shall,-
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies there of relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies there of relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.

Signature of Tenderer _____

Form No. – 1 Memorandum of Appeal (See sub-rule 1 of rule 83)

Memorandum of Appeal under the Rajasthan Transparency in Public

Procurement Act, 2012

Appeal No of
Before.....(Appellate Authority)

1 Particulars of appellant:

- (i) Name and father's name of the appellant :.....
- (ii) Official address :.....
- (iii) Residential address :.....

2. Name and address of the respondent(s)

- (i)
- (ii)
- (iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order, or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved
.....

4. If the Appellant proposes to be represented by :.....
a representative the name and postal address
of the representative.

5. Number of affidavits and documents enclose with the appeal:

6. Grounds of appeal:-
.....
.....(Supported by
an affidavit)

7. Prayer
.....

Place
Date

Signature of Tenderer _____

Additional Conditions of Contract

1. Correction of arithmetic errors.-

Provided that Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis, namely: -

- (a) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to vary Quantities.-

- (a) At the time of award of contract, the quantity of Goods, works or service originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (b) If the procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (c) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the suppliers fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one bidder at the time of award.-

As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, then in such cases, the quantity may be divided between the Bidders, whose Bid is accepted and the second lowest Bidder or even more bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of Tenderer _____

'G' SCHEDULE- IITF-2016

The pavilion consists of ground floor, first floor, shops, stall and canteen at the rear, roof top restaurant.

Ground floor should be kept for general display and major participating organization, their display and enquiries; it also has the office area.

First floor will be used for sales counters and their storage & display

The display should highlight the following theme as mentioned below in an innovative manner.

The THEME of the fair is “Digital India”.

With this theme as the central focus exhibitors shall conceptualize their proposal highlighting the achievements of the Rajasthan, progress made by Rajasthan, in theme related field and future projects in Rajasthan

RAJASTHAN PAVILION will showcase in this prestigious annual event, various achievement- past, present, and future in the theme of above.

The display of the pavilion should be of international standard. The display should made dynamic and attractive using working models and appropriate technology for display.

Active view, instead of passive view of visitors can be planned.

Touch screen Kiosk/Video, Wall / Laser beam display may be hired during the fair period, as per the need. Proposal shall be invited separately.

G SCHEDULE IITF 2016		
S. No.		Unit
1.	GROUND FLOOR DISPLAY	
	A theme display is to be done up in the entire floor, with special displays at focus point, the detailed description should given for each space, along with the cost of each. No extra charges would be payable for art work/ base work/ plants/ lights/ posters/ translites/ carpenters/ workers and craftsman etc. or any other repair that may be required for the area including Consultancy to the participants for display and decoration for the fair.	
	The display will include all artwork done within the ground floor for beautification of the pavilion.	
	(Please use extra as per requirement for giving up items wise cost break up and technical specification)	LS
2.	FACADE TREATMENT(Digital India)	
	The entire front facade has to be Conceptualized, keeping the theme in mind. It is the first point of attraction for the pavilion, therefore it has to be made very attractive and given a new treatment/ main gate.	
	It includes both the front, back and side facades. Though the front is most important. You can give it a 3-D treatment or can use authentic art work/painting of a selected Rajasthan style on the front facade of the building back areas inside and outside the pavilion, or it can be given a different treatment as per your concept. Gems and Jewelry, metal work, leather and woodwork shall be depicted in 3D in an appropriate scale on the main display zones in front of the pavilion. In the rear of the pavilion the cupola shall be decorated with water fountain lined with 1" glass tile in approved shape. Fabric and tie & dye prints – graphics shall be used to transform the rear court into SahelionkiBaori in Udaipur (Drawing available on request).	LS
3.	PAINTING	
A	Painting of all entire exterior and interior surface of the pavilion building, (new & old) existing shops, canteen, compound wall, toilet etc. including all walls and ceiling projections, niches, at all heights, with three coats of paints in the approved shades, including scrapping of existing paint, complete base preparation curing after every coat, complete in all respects. The exterior projections have certain cracks, which will be duly plastered before painting.	LS

B	Painting of existing furniture, including Props partitions, kiosks, counter and shelves display boxes etc with two or more coats of Enamel paint, preparation of surface, to give uniform finish, Approved Brand Berger/J&N/Asian Paints/ICI	LS
4	WOOD WORK	
A	Repair and finishing of existing wooden items including props, removing partitions, kiosks counter shelves, .display boxes, etc. complete, as per requirements of the corporation. (Item including material & labor) The item includes repair of the rolling shutters including oiling etc for the smooth functioning during the repair new balconies in front.	LS
B	Providing and fixing wooden partition with 6mm commercial ply, with seasoned Kail wood frame, 2"X2", with 2' c/c spacing in both direction complete, including necessary fixing arrangement to floor/ceiling.	
I	With one side commercial ply 6mm thick.	SOFT
II	With both sides commercial ply 6 mm thick	SQFT
5	ELECTRICAL WORK	
A	Complete checking, repair, replacement and maintenance of existing electrical installation & switchgear. D.S. onwards, including wiring, all electrical points, and running of emergency lights and ensure smooth operation till completion of fair. Includes repair of MOB, panels, with adequate planning of wires. Agency shall keep minimum two electricians at the pavilion at all hours during the fair	LS
B	Border on Atrium. A border hand painted in Rajsthani Kalamkari style over ply paneling of 2' width under fanlights (as per the approval of the Architect).	LS
6	SANITARY WORKS	
A	Complete checking and repair and Maintenance of existing sanitary installation. Including water supply and drainage pipes, Fittings, water tanks, water fountains, drinking, water points, toilets, pantry, canteen and external areas, and ensure smooth operation up to completion of the fair.The item includes replacement of the existing water supply line film the IPTO point to the connection of the Rajasthan Pavillion with GI pipe of same size as existing and laid as per IS specifications.	LS
7	MAINTENANCE DURING FAIR	
A	Daily cleaning and general maintenance of all; areas, both inside the pavilion building, including toilets during the fair period. (L.S rate include cost of material & labor. 16 Cleaners/day with all cleaning materials 25 Dustbins 4 Helpers 2 Hostesses	LS
8	CIVIL WORKS	
	Cleaning, rubbing and polishing of existing	LS

	Flooring in pavilion building with wax polish including spreading Saw dust over polished Surface after completion of work including cost of material required. Outside area of Chabutra, Masonry/ plaster/ flooring- CC road etc. will not be included in above as it is only washed and is part of maintenance work.	
9	MISCELLANEOUS ITEMS	
A	Proper Carpet providing and fixing of Carpet on existing RAMPAND OFFICE AREAS with punch needle nonwoven unitex carpeting 1000gm weight, , including 6mm thick foam underlay as per sample to be approved by RSIC	3000 SQFT
B	12mm to 15mm cement plaster on the single or half brick wall of mix ; 1:6 (1 cement:6 fine sand	300 Sft.
C	Dismantling of all the damaged chajjas in front of the pavilion and rebuilding of the same with fresh reinforcement welded to the existing reinforcement and the fresh concrete fixed to old concrete with Concrete -concrete adhesive of Ciba Gigy/Dr. Fixit or approved make. The newly constructed chajjas shall be re-plastered with same design as existing	LS
10.	ADVERTISEMENT & PUBLICITY	
a)	Media Press Conference, Daily Media Briefing and Press Release.	LS
b)	VVIP rooms and service/ gifts, Souvenirs/ Bouquets etc.	LS
c)	Still and Video Photography	LS
d)	Event report with photographs highlights including daily sales report, seven hard copies and one soft copy	LS
11.	Landscaping and Decorative Plants	Each
12.	Repair and Application of Bitumen/Bituminous felt on terraces. Available surface is to be cleaned and made free of all debries so as to ensure that the bitumen can be coated on top. Bitumenous Felt shall be applied with hot bitumen as adherent. Prior to cooling coarse sand shall be used to dust off the surface.	Sqmt
13	Scrapping and applying 3 coats of Exterior quality paint on front elevation. Birla White Exterior grade putty to be applied all through front elevation to strength then plaster prior to primer coat.	Sqmt
14	Providing and fixing(in 1:2 sand and cement ratio) Skirting/Aproning of Basic Structure on the periphery. Shall be done in 19mm thick prepolishedKotastone, along the periphery of the building as plinth protection.	Sqmts
15.	DG Set - 63 KVA capacity with sound proof canopy and	LS
	wheels to facilitate easy movement. complete with	
	100 ltrs of diesel always in reserve. Shall be taken on	
	rent along with a trained attendant in uniform.	

16.	Fire fighting- complete checkup of fire alarm system	L.S
	sprinklers, electronic fire dectectors, hose reel, fire	
	pumps overall testing of all concerned equipment	
	such as fire fighting extinguisher of all three types. It	
	shall be the responsibility of the bidder to get	
	clearance from the fire office with NOC.	
	Total	

G-Schedule rates should be quoted in (BoQ) available with e-tender in *.xls Format.

G-Schedule Terms and Conditions:-

1. The Corporation reserves the right to change and modify technical specification of items.
2. The Agency will strictly ensure structural stability and completion of the job within the stipulated period.
3. The above rates shall cover all leads, lifts, location, materials, accessories tools and equipment, Transports, labor and incidentals, wastage and losses, liabilities and risk and nothing extra shall be paid, irrespective of the description nomenclature of the items.
4. All measurements where required shall be taken in according with the Indian standards method of measurements as per IS codes.
5. The decision of Managing Director RSIC Ltd. shall be final and binding on the approved implementing agency.
6. The entire surface treatment including painting will be done by the approved agency without any extra cost against item of G-schedule as per requirement of the corporation. No separate measurement will be taken for painting work.
7. Garbage will be removed by the agency if ITPO removes the garbage, charges will be borne by the agency.
8. Rate to be quoted all inclusive of Taxes.
9. Any other item/work required to be supplied/ executed the same will be done by the Agency/Contractor and rates will be decided by mutual consent to looking marketed rates.

Signature of Tenderer_____

AGREEMENT

THIS AGREEMENT made and entered into on this day of 2016 at between the Rajasthan Small Industries Corporation Limited, Jaipur having its registered office at Udyog Bhawan, Jaipur hereinafter referred to as the Corporation (which expression mean unless repugnant to the context or meaning thereof and includes its successor or successors in office and assigns) of the First Part and M/s hereinafter referred to as The Contractor" through Shri..... (which expression, unless repugnant to the subject or context of meaning thereof shall include its successors and / or authorized representative) of the other part.

WHEREAS the Corporation is participating in the India International Trade Fair, 2016 to be held at Pragati Maidan,, New Delhi from 14th to 27th November, 2016 through the permanent Rajasthan Pavilion at the said Pragati Maidan to display its exhibits etc. and also for sale of the counters / shops.

AND WHEREAS the Corporation has entrusted the entire work to contractors as per details mentioned in work order of the Corporation issued as agreed vide No RSIC/IITF-2016..... dated

AND WHEREAS the contractor has agreed to complete the entire work on turnkey (full fledged) basis well in time for the Fair according to the theme and requirements of the Corporation and as per approved mode/design/drawing as per the directions, modifications or suggestions as may be given from time to time by the Corporation or any of its officers authorized in this behalf within the -value of the contract.

NOW THEREFORE the work is hereby awarded to the contractor on the following terms and conditions:

That the Contractor shall complete the whole work well in time for the fair latest by..... The details of work allotted to the contractor are mentioned in the work order No. RSIC/IITF/2016 dated at G' Schedule, which shall constitute a part of the agreement. The Contractor has to maintain the progress of the work to the satisfaction of the Corporation. In case the contractor fails in maintaining the progress and it is felt that the contractor will not be able to complete the work, the Corporation will be free to

terminate the contractor and to get the remaining work done through any other Agency at the risk, cost and responsibility of the Contractor.

1. That the contractor shall abide by all the rules and regulations of the I.T.P.O., New Delhi. The Contractor has gone through and understood the rules and regulations while executing the work at site as well as maintained the Pavilion in good conditions during the entire exhibition period.
2. That the Contractor would not cause any damage to the existing structure of the Rajasthan Pavilion, Pragati Maidan, New Delhi while executing the work. The contractor will ensure structural security while executing the work.
3. All the materials to be used by the contractor in the works from time to time shall be as per the make, brand and specifications mentioned in the schedule and of good quality.
4. In case the work is not completed within the stipulated time, the contractor shall be liable to compensate the Corporation of the entire expenses incurred and losses suffered including loss of sales. License fee paid to Indian Trade Promotion Organization, New Delhi. The Corporation will also have the right to terminate the contract and get the work done through some other agency at the cost of the contractor at its discretion without assigning any reasons. The Corporation will be further entitled to recover the liquidity damage as per general terms and conditions of the tender.
5. That the contractor will be responsible for all damages to the work under the execution or any other loss to property or like during the progress of work.
6. That in case the period of exhibition is amended and or extended no extra amount will be paid to the contractor.
7. That in case the period of exhibition is amended and or extended no extra amount will be paid to the contractor.
8. Terms of Payment: Advance payment will not be made, The admissible payment will be made on the basis of Running bills and final bill submitted by the contractor and on the basis of verification by the Committee authorized for the purpose by the Corporation after deducting recoveries, if any, and all statutory deductions as per tender terms and work order.
9. The approved contractor has deposited security money only as per terms and conditions of the tender. The contractor has deposited earnest money re-along with the tender. This amount will be retained by the Corporation as a security deposit amount and balance re-deposited vide receipt No dated , later will be refunded as per General Terms and Conditions of the tender.
10. The statutory deductions of State and Central Government shall be made by the Corporation as applicable at the time of admissible payment from the bills of the contractor as per procedure in vogue or in the manner as deemed appropriate by the Corporation.

11. The Corporation reserves the right to recover the amount on account of delay in execution and other recoveries while releasing the payment or in any other manner as deemed appropriate.
12. The contractor will also ensure that only licensed persons should be employed for electrical work and maintenance of services like water supply and electricity as per guidelines of India Trade Promotion Organization, New Delhi.
13. The contractor will also follow the ITPO's stipulation and guidelines issued time to time. Design and drawings as well as structural stability certificate is to be submitted to ITPO by the Contractor.
14. That any dispute or differences arising out of this contract with regard to interpretation of any of its terms and conditions or otherwise shall be referred for the sole arbitration to the nominee of the Chairman and Managing Director of the Corporation and sole arbitration of the nomination of the Chairman and Managing Director of the Corporation knowing well the Chairman and Managing Director has interest in this affairs of the Corporation as its Chairman and Managing Director.
15. Law Courts at Jaipur (Rajasthan) alone will have jurisdiction with regard to any dispute or difference arising out of the contract.

The General terms & conditions of tender will also be the part of this agreement.

Signature for & on behalf
Of

Witness:

1.

2.

Signature for and on behalf of the
Rajasthan Small Industries Corporation
Limited, Jaipur

Witness:

1.

2.

Signature of Tenderer _____