



**The Rajasthan Small Industries Corporation Ltd**

*(A Government of Rajasthan Undertaking)*

Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

Phone: 0141-2227267 ✧ Fax: 0141-0141-2227257

Web site : [industries.rajasthan.gov.in/rajsico](http://industries.rajasthan.gov.in/rajsico) |

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**Limited Tender Notice**

**For**

*Supply/Implementation, operationlization and maintenance of GST enabled customized integrated Inventory & Sales System at Rajasthali Showroom at M.I. Road, Jaipur to automate billing functionality*

1.	<b>Tender form Publish Date</b>	:	<b>28.06.2019</b>
2.	<b>Last Date for submission of Tender Form</b>	:	<b>05.07.2019 till 5:00 PM</b>
3.	<b>Technical Evaluation followed by Presentation given by Bidder</b>	:	<b>08.07.2019 at 11:00 AM</b> Board Room, RSIC, Udyog Bhawan, Tilak Marg, Jaipur
4.	<b>Financial Bid Opening Date</b>	:	<b>To be informed after Technical Evaluation</b>

<b>Name of the Company/Firm:</b>			
<b>Address for the Correspondence:</b>			
<b>Telephone No.:</b>		<b>Fax No.:</b>	

## THE RAJASTHAN SMALL INDUSTRIES CORPORATION LTD.

### TENDER FORM

**Important Instruction:-** The Law relating to procurement “The Rajasthan Transparency In Public procurement Act, 2012” [hereinafter called the Act] and the “The Rajasthan Public procurement Rules, 2013” [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.raj.nic.in>. Therefore, the Bidders are advised to acquaint themselves with the provision of the Act and Rules before participating in the Bidding process. If there is any discrepancy between the provision of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

Limited Tender for Supply/Implementation, operationlization and maintenance of GST enabled customized integrated Inventory & Sales System for Rajasthali Showroom at M.I. Road, Jaipur to automate billing functionality.

#### **I. Addressed to :**

a.	Name of the Tendering Authority	<b>Rajasthan Small Industries Corporation Ltd.</b>
b.	Address	<b>Udyog Bhwan Tilak Marg, C-Scheme Jaipur</b>
c.	Telephone	0141-2227267
	TeleFax	0141-2227257

#### **II. Other related details :**

1.	Name of Bidder/Firm			
2.	Name of Contact Person			
3.	Registered Office Address			
4.	Year of Establishment			
5.	Type of Firm	Public Limited	Private Limited	Proprietor Firm
	Put Tick( ✓ ) mark			
6.	Telephone Number(s)			
7.	Email Address/ WebSite	Email:	Web-Site:	
8.	Fax No.			

9.	Mobile/ Pager Number	Mobile:	Pager:
10.	Area of Specialization in the Field of IT		
11.	Whether IT consultancy firm or software development firm or other		
12.	Latest Balance sheet of one year		
13.	No. of Technical Staff employed (Enclosed list)		

### III. Details of major software developed and implemented:

S.No	Name of software	No. of implementation (pl enclose list of the client separately) where the software has been implemented		
		Public Sector/Govt./PSU	Private sector	Others
1				
2				
3				
4				
5				

- IV The rates quoted are valid up to \_\_\_\_\_. (Subject to a minimum of 60 days from the last date of bid submission). The validity can be extended with mutual agreement.
- V We agree to abide by all the conditions mentioned in this Tender Notice issued by the Tendering Authority and also the further conditions of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein).
- VI The rates for the services as mentioned in the Financial Bid have been enclosed as per Annexure separately.
- VII Reproduced / re-word-processed formats or tenderer's own formats for the price quotations will disqualify the tender.

**Dated:**

**[Signature with Stamp]**

## Scope of Work

Proposal for Supply/Implementation, operationlization and maintenance of GST enabled customized integrated Inventory & Sales System at Rajasthali Showroom at M.I. Road, Jaipur to automate billing functionality.

Presently we are running four Rajasthali showroom at Jaipur, Delhi, Kolkata & Udaipur through which we are promoting Rajasthan Handicraft and artisans involving. We are selling goods presently in following manner:

1. Procuring goods from artisans and selling at Rajasthali Showrooms called **Corporation Sale**.
2. Select Goods on Approval basis from Artisan and Sale it at Showroom called **GoA Sale**.
3. Contract with Artisan with Minimum Sales Guarantee basis and let them sale goods on behalf of Rajasthali at showroom called **MSG Sale**.

Please ensure for the following modules are to be covered in Application Software:

- A. Category wise stock inventory for GoA, MSG, Corporation items further sub-categories in types of goods with respective description.
- B. Functionality to operate multi-floor showroom with centralized billing.
- C. Sales Scheme Management
- D. QRS/Bar Code generation in various sizes
- E. Selling Rate management with category/product wise percentage markup
- F. Purchase & Purchase return for Corporation items
- G. Manage Inventory & Accounts in case of GoA & MSG items due to items are selected rather than outright purchase. Once sold out than accounting of the same will be done.
- H. Cash/Credit sales for all category items in single GST invoice
- I. Sales return
- J. Item dispatch management
- K. Discount sale mechanism
- L. Integration with present payment options like paytm, google pay, phone pe etc.
- M. Issue & Receipt of items from Central Store (Purchase Store)
- N. Web based application so that further can be linked up with other showrooms
- O. Provision of offline sales
- P. Integration with online e-portal like e-Bazaar, Amazon etc.
- Q. Process Mapping for Execution of work

R. Reports

- a. Periodical reports for all purchases-sales, issue-receipts, purchase-sales return etc.
- b. Category, sub category and product wise reports
- c. GST related reports
- d. Stock ledger [Physical/Financial]
- e. Vendor/Craftsperson-wise reports
- f. Real time sales figure
- g. Stock Analysis Report
- h. Credit invoice settlement report [Pending payments]
- i. Sales person wise report
- j. Product Catalogue

S. Utilities

- a. Backup & restore database
- b. Export of reports/data in PDF/Excel/Word/XML etc.
- c. Role management for use of application
- d. Year locking with balance stock transfer to new year

T. Other general feature related to sales inventory system required during the time of implementation of software.

**I. Tender Process & Technical Evaluation Criteria:**

- a. There is two bid tender process, first is Technical Bid to be submitted in the format given in Annexure-I. Second is Financial Bid to be submitted in the format given in Annexure-II.
- b. Bidder has to submit each bid in separate sealed envelopes then combined both envelopes in separate envelop along with signed tender document.
- c. The bidder must have average turnover of Rs. 10 lacs in the last three financial years.
- d. The bidder must have at least two years of work experience to successful execution of Sales & Inventory software for any reputed business organisation.
- e. Each page of tender document is to be signed with seal by bidder.
- f. Process of Evaluation of the Technical Competency: -

There will 100 marks of technical evaluation. Minimum 60% marks are to be obtained to qualify Technical bid. The financial bid for same will be opened by procurement committee who score at least 60% marks. The criteria for evaluation of Technical Bid is given as following: -

<b>S. No.</b>	<b>Particulars</b>	<b>Marks</b>
1.	Presentation on Work Plan / Process Map	50
2.	Minimum two years of experience for developing softwares/web applications	10
3.	Has already running inventory sales system for any showroom.	20
4.	Has implemented sales inventory software for any Government Emporium	20

## **II. General Terms and Conditions**

- A.** Inventory of Goods of Corporation and Goods on Approval (GoA) as well as Minimum Sales Guarantee (MSG) will be entered in the stock on actual basis.
- B.** QRS/Bar code sticker will be generated for all items. Pasting work of sticker will be done at the level of bidder however one assistant, if required, will be provided initially at Rajasthali Jaipur. QRS/Bar code will be printed with permanent ink and good quality of sticker for Corporation, MSG and GoA Goods. Specimen will be got approved from concern SBU Head, RSIC.
- C.** Timing of the work is 11.00 AM to 7.30 PM at Rajasthali at Rajasthali Jaipur. Weekly Holiday is Sunday at Rajasthali Jaipur. No other holidays will be given except holidays declared in Rajasthali.
- D.** Required technical experts are to be deployed at Rajasthali Showroom, Jaipur for execution of work for the period of contract.
- E.** The contract period will be two months from the date of raising first computerized invoice at Rajasthali showroom, Jaipur. This period can be extended for another one month at sole discretion of MD RSIC. A period of 15 days will be given for supply & installation of software including pasting of all QRS/Bar code before actual execution of work from the date of work order awarded. For this period no payment will be made to bidder.
- F.** After satisfactory performance, the contract for award for Annual Maintenance can be considered as per RTPP rules at sole discretion of RSIC.
- G.** Service Provider will raise first running bill after successfully implementation of software and completing product codification, QRS/Barcode label printing & pasting and commencement of generating invoices through software. Running bill will be raised monthly basis duly verified by Incharge Rajasthali, Jaipur. In the last month final bill will be raised for remaining amount of contract value. Each running bill will be supported by the reports required as mentioned above and summarised detail of invoices of preceding months.
- H.** Service Provider will utilize existing hardware (Computers & Peripherals) for above purposes. If any extra hardware required, same will be provided by RSIC. Hardware requirement with technical specifications will be given by bidder 05 days earlier, before actual commencement of work.  
  
Printing Stationary other than stickers to be used for QRS/Bar coding, will be provided by Rajasthali, Jaipur
- I.** Either party after giving notice of 15 days, may terminate the contract work for which no competition will be paid.

- J.** Any notices given by one party to the other pursuant to the Contract shall be sent in writing or by fax / telex / cable and confirmed in writing to the address specified for that purpose in the Special Conditions of Contract.
- K.** The price/rate will be quoted in your proposal inclusive of all taxes and other fees alongwith deliverables.
- L.** Successful tenderer will have to submit security deposit within a period of 7 days of receipt of order equal to 10% of value of the contract for which tenders are accepted subject to the minimum of Rs. 10,000/- within 7 days from the date of release of order.
- M.** No Interest will be paid by the corporation on security money.
- N.** Security money shall be deposited through demand draft in favour of “The Rajasthan Small Industries Corporation Ltd.”.
- O.** On completion of contract the party will submit satisfactory work report duly counter signed by Incharge, Rajasthali and handover the software with license to use, if required for future purposes before refund of security amount and final bill payment.
- P.** Bidder will ensure the compliance of all the provisions under RPPP Act.
- Q.** Any exceptional or variants reports may be communicated to MD, RSIC separately.



**Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any Information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in Conflict of interest with one or more parties in an bidding process if, including but not limited to;

- (a) Have controlling partners/shareholders in common; or
- (b) Receive or have received any direct or indirect subsidy from any of them; or
- (c) Have the same legal representative for purposes of the Bid; or
- (d) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- (e) The bidder participates in more than one Bid in abiding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- (f) the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- (g) Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.

**Declaration by The Bidder regarding Qualification**  
**Declaration by the Bidder**

In relation to my/our Bid submitted to .....  
for procurement of .....  
..... in response to their Notice Inviting Bid No.  
..... Dated.....

I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership , bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:  
Place :

Signature of Bidder  
Name:  
Designation:  
Address:

**Grievance Redressal during Procurement Process**

The designation and address of the Appellate Authority

**(1) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the or the Guidelines issued thereunder, he may file an appeal to Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a procuring Entity evaluates the Technical Bids before the opening of the financial Bids, an appeal related to the matter of Financial Bids may be filed only by a bidder whose technical bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para(1) fails to dispose of the appeal filed within the period specified in para(2), or if the Bidder or prospective bidder of the Procuring Entity is aggrieved by the order passed by the Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be.

**(4) Appeal not to lien in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality

**(5) Form of Appeal**

- (a) An appeal under para(1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any. Affidavit verifying the facts stated in the appeal and proof of payment of fee.

- (c) Every appeal may be presented to Appellate Authority, as the case may be, in person or through registered post or authorized representative.

**(6) Fee for Filing Appeal**

- (a) Fee for filling appeal shall be rupees two thousand five hundred, which shall be non-refundable.
- (b) The fee shall be paid in the form of ban demand draft of banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The Appellate Authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the Appellate Authority, as the case may be, shall,-
  - (i) Hear all the parties to appeal present before him; and
  - (ii) Peruse or inspect documents, relevant records or copies there of relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies there of relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.

Signature of Tenderer \_\_\_\_\_

## Technical Bid

<b>S. No.</b>	<b>List of Documents</b>	<b>Whether enclosed (Yes or No)</b>	<b>Annexed as</b>
1.	Cover Letter		
2.	Details of the authorized contact person of the Bidder		
3.	Tender form duly signed		
4.	The proposed Project Team Structure with roles and responsibilities of key top management and technical staff.		
5.	Documentation showing the proof of having fulfillment of eligibility conditions		
6.	Proposed methodology for undertaking this assignment		
7.	Any general information that the Bidders wish to provide, but is not specifically requested, should be attached separately.		
8.	Annual Reports / audited Balance Sheet and Profit & Loss Account of the Bidder for the last three Financial Years clearly mentioning the revenues and net worth of the Bidder.		
9.	Certificate of Incorporation/ Articles of association/ Partnership Deed,/PAN etc.		
10.	Attested Copies of relevant experience certificates of the companies for which the customized software developed by the vendor		
11.	Addresses of Bidder's offices (1) in Jaipur,Rajasthan.		
12.	Experience of successful execution of Sales & Inventory software at least 2 years (enclose copy of work satisfaction / work order)		

**FINANCIAL BID**

**Anexure-II**

[ COMPANY / FIRM LETTER HEAD ]  
[ FULL POSTAL ADDRESS ]

**Name of Contact Person :** \_\_\_\_\_ **Designation** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_ **Fax :** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

Limited Tender for Supply/Implementation, operationlization and maintenance of GST enabled customized integrated Inventory & Sales System for Rajasthali Showroom at M.I. Road, Jaipur to automate billing functionality

(in Rs.)

<b>Detail of Work</b>	<b>Amount quoted in INR inclusive of GST (in both words &amp; figures)</b>
Limited Tender for Supply/Implementation, operationlization and maintenance of GST enabled customized integrated Inventory & Sales System for Rajasthali Showroom at M.I. Road, Jaipur to automate billing functionality.	

**Note:-**

- 1- No extra amount shall be paid.
- 2- GST & all other fees shall be inclusive in the above rate.
- 3- Conditional bids will not be accepted.
- 4- Authority for signing the document in case of firm or companies will be enclosed with the financial bid.
- 5- A copy of tender document duly signed on each page is to be enclosed while submitting the tender.
- 6- If bidder registered with MSME please enclose related certificate/document.

[Signature with Stamp]