

**THE RAJASTHAN SMALL INDUSTRIES CORPORATION LTD.**  
(A Government of Rajasthan Undertaking)  
Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

**Tender Form**  
Cost Rs.1000/-  
(Non-refundable)  
(Both for Technical &  
Financial Bid Tender Form)

**Signature**  
**Director, Rajasthan Pavilion**  
**RSIC, H.O.**

**Serial No** .....

**Issued to** .....

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	<p><b>THE RAJASTHAN SMALL INDUSTRIES CORPORATION LTD.</b> (A Government of Rajasthan Undertaking) Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur-302005 Phone: 0141-2227267 Fax: 0141-5115766 Web site: <a href="http://www.rajsico.gov.in">www.rajsico.gov.in</a> e-mail: <a href="mailto:rajsico@rajasthan.gov.in">rajsico@rajasthan.gov.in</a></p>
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**TECHNICAL BIDS**

**SECURITY SERVICES PROVIDERS**

<b>S. No.</b>	<b>Information desired</b>	<b>Information submitted by the applicant</b>
1.	Name of the applicant firm	
2.	Address of the firm	
3.	Telephone No. a) Telephone No. b) Mobile No. c) Fax No.	
4.	E-mail ID, if any	
5.	Date of Establishment	
6.	Details of Branches including addresses, telephonic contact numbers	
7.	Type of firm (Proprietorship / Partnership or Company registered under Company Act, etc.	
8.	Registration No. (Enclose copy)	
9.	PAN No. (Enclose copy)	
10.	Service Tax Registration No. (Enclose copy)	
11.	Experience details	
12.	Details of turnover during last 2 years (enclose attested copies of balance sheet, P&L A/c duly verified by CA)	
13.	Awards of Excellence in the field	
14.	Details of Earnest Money	
15.	Any other information.	

1. Sealed EOI are invited for two years for Security Services of Rajasthan Pavilion, Pragati Maidan, New Delhi from Registered Ex-Servicemen Associations, other security agencies having experience of working in Government / Semi-Government agencies, reputed security agencies with experience and proof of service in Banks, Malls, Corporate houses, etc.
2. The bidders have minimum experience of five years in the field of Security Services having an annual turnover of at least Rs. 5 lacs.
3. Offers may be submitted in a prescribed format which can be downloaded from RSIC's website [www.rajsico.gov.in](http://www.rajsico.gov.in), or obtained from RSIC's office Rajasthan Pavilion at Pragati Maidan, New Delhi on all working days during office hours. The technical and financial bids must be accompanied with EMD by a demand draft of Rs.5000/- in favour of "The Rajasthan Small Industries Corporation Ltd." payable at Jaipur, and Rs.1000/- (Non-refundable) towards the cost in case of tender downloaded on website. The Tender Documents should reach this office on or before 3.00 PM 2.8.2013
4. Following documents are attached towards the proof of earnest money deposited.

S. No.	Earnest Money Deposited through	Number	Dated
1.			
2.			
3.			

5. We agree to abide by all conditions mentioned in this Tender Notice issued by the Tendering Authority and also the further conditions of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein).
6. The Bides will be submitted technical and financial bids separately in two separate envelope. EMD will be submitted along with the Technical Bid.
7. Reproduced /re-ward-processed formats or tenderer's own formats for the price quotations will disqualify the tender.

**Signature of Tenderer with Seal**

## **GENERAL CONDITIONS**

1. The duration of contract shall be two years after commencement of duty which may be renewed by mutual consent.
2. The contract can be terminated by either party giving one month's notice. In case contract is terminated without notice one month's salary in advance will be paid by the first party.
3. The order as laid down by the management will be followed by these personnel's employed by the second party.
4. The second party is responsible for P. F., ESI, Bonus, Gratuity, EDLI, Service Charges, Service Tax, TDS etc.
5. Any doubt / discrepancy regarding interpretation of any disputed point will be resolved through mutual discussion. In case of any difference the matter shall be referred to the CMD/MD, RSIC Ltd., Jaipur, whose decision shall be final.
6. The safe custody of the articles / stores which are specifically entrusted to the personnel employed will be the responsibility of concerned personnel. In case of their, theft and the pilferage a joint enquiry will be conducted i. e. representative of first and second party and value of such articles shall be determined on the amount come out of the enquiry.
7. The security guards will be permitted to conduct any check deemed necessary of the material or articles being brought in or taken out from place of duty as part of his security duties.
8. Pay and allowances of these personnel will be paid by the first party to the second party for onward disbursement to these personnel. The payment be made as per account payee cheque (local) for the consolidated amount toward emolument of these personnel in favour of second party. In case of outstation cheque / unit the payment shall be accepted through DD on local bank.
9. The guard provided by the second party will be of sound health and of good character as mentioned in Discharge Book. He should be below the age of 60 years.
10. Personnel provided by the second party will be replaced by society in case of any complaint is received from the first party.
11. The security staff will work 8hours per day round-the-clock according to shift system. They will perform duties only in uniform.

12. Each guard will be given weekly off.

13. Bid must be accompanied by Earnest Money of Rs.5,000/- (Five Thousand only) Tender submitted without earnest money will not be considered. Earnest Money should be deposited in either of the following forms in favour of "The Rajasthan Small Industries Corporation Ltd."

- i. Demand Drafts / Bankers Cheque ./ Pay Order of the scheduled bank.
- ii. No interest will be paid by the RSIC on the Earnest Money.

**14. Agreement and security deposit:**

- i. Successful tenderer will have to furnish an agreement as per the (on non-judicial stamp paper, as applicable, at present Rs.100/-) within a period of 7 days of receipt of order and deposit security equal to Rs.10,000/- (Ten Thousand) from the date of release of order.
- ii. The earnest money deposited at the time of tender will be adjusted towards security amount.
- iii. No Interest will be paid by the corporation on security money.

**Signature of Tenderer with Seal**

**FINANCIAL BID**

**SECURITY SERVICES**

<b>S. No.</b>	<b>Particulars of Services</b>	<b>Proposed Rate</b>	
		<b>Rate per day per Security Guard</b>	<b>Rate per month per Security Guard</b>
1.	Rate to be quoted for 8 hours duty cycle round-the-clock for uniformed guard with Lathi & Torch.		
2.	Rate to be quoted for 8 hours duty cycle-round-the-clock for uniformed guard without Lathi & Torch.		
3.	Rate to be quoted for 8 hours duty cycle-round-the-clock for uniformed guard with licensed gun in name of the concerned gun holder / guard.		

**Signature of Tenderer with Seal**