

**APPLICATION PROFORMA FOR APPLYING FOR PERMITTING SUB DIVISION OF THE
ALLOTTED PLOT**

Dated: -----

To

Unit Head
RIICO Ltd.

S No.	Particulars	Details to be submitted by applicant
1.	Name of the applicant	
(i)	Postal Address	
(ii)	Telephone /Mobile No.	
(iii)	E-mail address	
(iv)	Fax No.	
(v)	Name of Industrial Area	
(vi)	Plot No.	
(vii)	Plot Area	
3.	Whether unit set up on the plot	Yes/No
4.	Whether plot has been sub-divided earlier	Yes/No, If yes, then date of sub division -----
5.	Reasons for sub-dividing the plot	
6.	No. of sub divisions proposed	----- Nos.
7.	Whether sub-divided plot will be retained by the allottee or to be sold	
8.	Whether lease deed is with the applicant or mortgaged	
9.	In case the lease deed is mortgaged than whether NOC of the financial institution / bank concerned obtained for sub-division of the plot	Yes/ No
10.	Enclosures	1. Sub-Division Plan showing existing structure 2. NOC of the Financial Institution, if required. 3. Copy of UTR No. (for payment through RTGS/NEFT) against payment of outstanding dues Rs.....
11.	Application Fee	Copy of UTR No.(for payment through RTGS/NEFT) Rs.....

Signature of applicant