

**Government of Rajasthan
Education (Gr-4) Department**

F. 3 (14) Edu-4/2006

Jaipur, dated: 26.07.2007

**The Guidelines for the Establishment of Private Universities
by Separate Act**

For the establishment of Private Universities by a Separate Act, the following procedure shall be adopted:-

(1) The proposal for the establishment of Private University shall be submitted by the Sponsoring Body. The sponsoring body shall be :-

- (a) a Society registered under the Rajasthan Societies Registration Act, 1958 (Rajasthan Act No. 28 of 1958) or the Societies Registration Act, 1860 (Central Act No. 21 of 1860); or
- (b) any Public Trust registered under the Rajasthan Public Trusts Act, 1959 (Act No. 42 of 1959) or the Indian Trusts Act, 1882 (Central Act No. 2 of 1882) or under the relevant laws in any other State or Union Territory; or
- (c) a company registered under section 25 of the Companies Act, 1956 (Central Act No. 1 of 1956);

(2) An application containing the proposal and the project report to establish a university in private sector shall be made by the sponsoring body to the State Government, alongwith a demand draft of Rs. One lac in favour of the Commissioner College Education Rajasthan, Jaipur.

(3) The project report must contain the following particulars, namely:-

- (a) the details of the sponsoring body alongwith the copies of its registration certificate, constitution and bye-laws;
- (b) the information regarding financial resources of the sponsoring body alongwith audited accounts for the past five years;
- (c) the name, location and headquarters of the proposed university;
- (d) the objectives of the university;
- (e) the availability of land and details of buildings and infrastructure facilities, if already exist;
- (f) availability of academic facilities including teaching and nonteaching staff, if any, at the disposal of sponsoring body;
- (g) the details of plans for campus development such as construction of buildings, development of structural amenities and infrastructure facilities and procurement of equipment etc. to be undertaken before the university starts functioning and phased programme for first five years;

- (h) the phased outlays of capital expenditure proposed for the next five years and its sources of finance;
- (i) the nature and the type of programmes of study and research proposed to be undertaken by the university and their relevance to the development goals and employment needs of the State and phasing of such programmes over the first five years with coursewise enrolment targets;
- (j) the experience and expertise in the concerned disciplines at the command of the sponsoring body;
- (k) the nature of facilities, courses of study and research proposed to be started;
- (l) the estimated recurring expenditure coursewise or activitywise, sources of finance and estimated expenditure per student;
- (m) the scheme for mobilizing resources and the cost of capital thereto and the manner of repayment to such sources;
- (n) the scheme for the generation of funds internally through the recovery of fee from students, revenues anticipated from consultancy services and other activities relating to the objects of the university, and other anticipated incomes;
- (o) the proposed fee structure with reference to the details of expenditure on unit cost and the extent of concessions or rebates in fee or free-ships and scholarships to the poor students from economically poor or socially backward families, including Scheduled Castes, Scheduled Tribes, Other Backward Classes and handicapped students;
- (p) the system proposed to be followed for selecting students for admission to the courses of study at the university;
- (q) the system proposed to be followed for appointment of teachers and other employees in the university;
- (r) whether the university is desirous of taking up distance education programme. If so, details of study centres proposed to be started;
- (s) whether the university proposes to undertake some programmes related to local needs. If so, the nature of specialized teaching, training or research activities to be undertaken by the university so as to fulfil this objective;
- (t) whether the university proposes to start some programmes for the benefit of farmers, women and industries . If so, details thereof may be given;
- (u) details of play grounds and other facilities available or proposed to be created for games and sports and extra curricular activities like National Cadet Corps, National Service Scheme, Scouts and Guides etc;
- (v) the arrangements proposed to be made for academic auditing;
- (w) justification regarding the necessity of establishment of the proposed university;
- (x) commitment to follow the norms of the regulating bodies;
- (y) such other details as the sponsoring body may like to give;
- (z) such other details as may be prescribed.

(4) The State Government, on receipt of the proposal and the project report for establishment of a university, shall constitute a committee consisting of such members as may be specified by it, to examine the proposal and the project report.

(5) The committee shall consider the proposal and the project report on the following grounds, namely: -

- (a) financial soundness and assets of the sponsoring body and its ability to set up the infrastructure of the proposed university;
- (b) back ground of the sponsoring body that is to say its expertise and experience in the field of education, its general reputation etc. and its commitment to follow the norms of the regulating bodies;
- (c) potentiality of the courses proposed to be offered that is to say the courses are able to develop the human resources as per the requirements of contemporary demands, the courses have new features and include emerging branches of learning;

(6) The committee, while considering the proposal and the project report, may call for such other information from the sponsoring body as it thinks proper for the purpose.

(7) The committee shall submit its report to the state Government within a period of one month from the date of its constitution:

(8) While computing the period of one month, the period commencing from the date on which requisition for any information is issued and ending on the date on which requisite information is submitted to the committee shall be excluded.

(9) After the receipt of the report of the committee, if the State Government is satisfied that it is advisable to establish the university, it may issue a letter of intent and ask the sponsoring body to-

- (i) establish an Endowment Fund for the University with an amount of, -
 - (a) in case the university is situated-
 - (i) fifteen kilometers away from the municipal limits of the Divisional Headquarters Cities, or
 - (ii) ten kilometers away from the municipal limits of other cities, one crore rupees;
 - (b) in case the university is situated in scheduled tribal area and maintains the distance specified in clause (i) from the municipal limits of a city, seventy five lacs rupees.
 - (c) in other cases, two crore rupees.
- (ii) own a minimum of 30 acres of contiguous land, if not already available;
- (iii) construct a minimum of 10,000 square meters of covered space for administrative purposes and for conducting academic programmes, if not already available;
- (iv) purchase books and journals of atleast rupees 10 lacs or as per the norms of regulating bodies, whichever is higher, and give undertaking to invest within first three years not less than rupees 50 lacs or as per the norms of regulating bodies, whichever is higher, on books, journals, computers, library networking and other facilities so as to make the library facilities adequate for contemporary teaching and research;
- (v) purchase equipments, computers, furniture, other mobile and immobile assets and infrastructure facilities (other than buildings, referred to in clause (iii)

above) worth rupees 20 lacs or as per the norms of regulating bodies, whichever is higher, and give undertaking to procure within the first five years equipments, computers, furniture, other mobile and immobile assets and infrastructure facilities (other than buildings, referred to in clause (iii) above) worth not less than rupees one crore or as per the norms of regulating bodies, whichever is higher;

- (vi) give undertaking to appoint at least 1 Professor, 2 Readers and adequate number of Lecturers along with necessary supporting staff in each department or discipline to be started by the university;
- (vii) give undertaking to take up co-curricular activities like seminars, debates, quiz programmes and extracurricular activities like games, sports, National Service Scheme, National Cadet Corps etc. for the benefit of students as per the norms laid down by the regulating bodies;
- (viii) give undertaking for establishment of provident fund and to take up welfare programmes for the employees of the university; and
- (ix) fulfil such other conditions and provide such other information as may be prescribed by the University Grants Commission, All India Council for Technical Education or any other statutory body established by the law of the Union or State Government.

(10) The sponsoring body shall, within a maximum period of one year, submit to the State Government an unambiguous affidavit alongwith documents to the effect that all conditions referred to in the letter of intent have been fulfilled.

(11) On receiving the compliance report, the State Government shall appoint a committee consisting of such members, as may be deemed necessary to verify the compliance report.

(12) The committee shall submit its report to the State Government within one month from the date of its constitution specifying whether the sponsoring body has fulfilled the requirements and conditions laid down in the letter of intent.

(13) If the sponsoring body has failed to comply with the provisions of letter of intent within a maximum period of one year from the date of issue of the letter of intent, the proposal submitted shall stand rejected and the letter of intent issued to the sponsoring body shall be deemed to have been withdrawn.

(14) However, the State Government may extend the term of letter of intent for the further period of one year if such request is made by the Sponsoring Body and the State Government is satisfied in respect of the reasons given by the Sponsoring Body for the extension of the letter of intent.

(15) If the State Government is satisfied after considering the report of the Committee submitted under Para (12), necessary action in respect of establishment of private university may be taken by the State Government.

(16) Where any action, not inconsistent with the terms of these guide lines, has been taken in any proposal under the Rajasthan Private Universities Act.,2005, such proposal would be continued and no new application or proposals in such cases would be required to be made.

Sd/-
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