OFFICE ORDER (7/2016)

Subject: Prescribed time for disposal of applications received for allotment of land, approval of building plan and water connections.

In order to facilitate the entrepreneurs, the Management of the Corporation has decided the following time limits for disposal of applications received in Unit Offices for allotment of land in RIICO Industrial Areas, approval of building plans of allotted plot as per norms prescribed in building bye-laws and for releasing water connections:

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<th>S.No.</th>
<th>Nature of work</th>
<th>Prescribed time limit</th>
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| 1.    | Allotment of plot(s) in Industrial areas established and developed by RIICO | i. In case application is received for allotment of land in prescribed Form-'A' applicable for normal allotment - 30 working days.  
ii. In case application is received for allotment of land in prescribed Form-'A' applicable for preferential allotment - 90 working days.  
Note: Allotment would be made as per prevailing policy and in accordance with RIICO Disposal of Land Rules, 1979 |
<p>| 2.    | Approval of building plans              | 15 working days from the date of receiving building plans with full details and duly certified by registered Architect. In case of |</p>
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<th>any modification/correction are required in drawings submitted by allottee, aforesaid time limit will be counted from the date of submission of modified/corrected drawings.</th>
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<td>3.</td>
<td>Release of Water Connection</td>
<td>20 working days from the date of receiving the application in all respect.</td>
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**Note:** In case of delay in disposal of above mentioned work due to unavoidable circumstances, the Corporation would not be held responsible.

This bears the approval of the Managing Director.

(Lalit Kumar)
Advisor (Infra)

Copy to:
1. FA/Advisor (A&M)
2. Secretary
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5. GM (Infra/Fin/PR)
6. GM (Civil/Technical)
7. OSD (Land) / Sr.DGM (New Delhi, RIICO)
8. AGM (Finance)/Sr.DGM (Finance)
9. DGM (IT) – for uploading on website.
10. Sr.DGM (Law)(GNJ)/DGM (Law)(SS)/Dy.Mgr.(Law)(AG)/Sr.LO(NK)
11. All Unit Heads -------
12. P&D Cell Officers:
   Sr.DGM (P&D) (SKS)/(SKG) /Sr.RM (SPS)
13. RM (M&C) /Dy. Mgr (Infra-I/II)
14. STP/DTP

Copy also to:
1. APS to Chairman, RIICO
2. APS to MD, RIICO
3. APS to Advisor (Infra)