RAJASTHAN STATE INDUSTRIAL DEVELOPMENT & INVESTMENT CORPORATION LTD., UDYOG BHAWAN, TILAK MARG, JAIPUR - 05

No. : AGM/Tech./ 976
Date : 4 October, 2013

CIRCULAR

It has been observed that Unit Offices are clubbing the work of supplying and fixing of overhead Gantry sign board/ cantilever sign board with the works of road, drains, boundary walls etc which are different in nature. Further the practice of two envelop system in the tenders of supplying and fixing of overhead Gantry sign board/ cantilever sign board is not being adopted.

It was enjoined upon all concerned Officers/Officials of unit offices as well as Head Office to ensure to invite tenders in two envelope system for the work of supplying and fixing of overhead Gantry sign board/ cantilever sign board and to float NIT accordingly. The copy of directions issued in this regard is enclosed for reference.

It is once again reiterated that the directions issued vide above referred letter No. ACE/Tech./1356 dated 25.08.2011 should strictly be adhered to and this tender shall not be clubbed with the other nature of work. Any lapse in this regard will be viewed seriously.

Addl. General Manager (T)

Copy to:
1. Sr. DGM (T-I & II) for information please.
2. OSD (IT) for information and hosting the same on official website of the corporation please.
3. All Unit Head RIICO Ltd., ....................... for compliance and taking all care in while preparation of the tenders.
4. All Sr. RM (_______), Tech.cell
5. All RM (_______), Tech.cell
6. All ARM (_______), Tech.cell
7. Officer order file.

Copy also to:
1. Sr. P.S. to MD for kind information of MD.
2. P.S. to ED for kind information of ED.
3. P.S. to FA for kind information of FA.

Addl. General Manager (T)
Sub: Inviting tenders for supply and fixing of overhead entry sign boards/cantilever sign boards on two envelope system.

Dear Sir,

This is in continuation to directions issued with regards to the nomenclature and special condition for items of overhead/cantilever sign boards communicated vide letter no. ACE/Tech/2011/481 dated 17.03.2011.

While processing the tender files for the works of overhead entry boards/cantilever sign boards, it has been observed that the tenders are not getting sufficient time for obtaining the requisite documents as per special condition of tender and further those tenders are also quoting their rates who does not fulfill requirements of special conditions of the tender resulting in complications in the matter.

It has therefore been decided that the tender document for such work shall be put on sale at least five days before the date of receipt of tender so that the interested participant contractors may arrange the requisite certificate/documents required to fulfill the special conditions of tender.

Further tenders for such work shall be invited on two envelope system. In first envelop tenderer will put requisite receipt/demand draft of earnest money along with required documents as per special conditions of tender. Second envelop will contain financial part of the tender i.e. the G-schedule with duly quoted rates by the tenderer. Both these envelops should clearly be marked regarding their contents.

If participant tenderer becomes eligible on the basis of documents submitted by him in the first envelop then only its second envelop containing the rate part will be opened. However the financial envelop will not be opened for those tenderers who cannot fulfill the required conditions.

All unit head are directed to make strict compliance of the above directions. This bears the approval of Managing Director.

Thanking you,

Yours faithfully,

(P.K. Mittal)
Addl. Chief Engineer